

## **ITINERARY & MEETING INFORMATION**

---

### **Meeting Location**

The meeting point for all departures will be the lobby of the Westin Palace, Madrid.

Address:

Westin Palace, Madrid

Plaza de las Cortes 7

Madrid 28014

Spain

Phone: +34 (91) 3608000

### **Breakfast**

Please note that your room rate includes breakfast.

### **Saturday, 19 October**

---

#### **09:00 – 11:30 Board Meeting**

**Location** TBC

**Attendees** MSI board members only

**Dress Code** Business attire\*

#### **12:00 – 15:00 Day Trip**

##### **Description**

Following a tapas lunch in a typical Spanish restaurant, join us on this tour of the Royal Palace, the former residence of the Spanish Royal Family. The origins of the palace go back to the 9th century during which the Islamic Kingdom of Toledo built a defensive fort on the site, later used by the kings of Castile. The large structure forms one of the most beautiful palatial complexes in Europe. We will visit various rooms during our tour that are filled with paintings, sculptures, and tapestries, Sevres and Saxony porcelain and elegant Rococo furniture.

**Attendees** All delegates and their accompanying guests

**Dress Code** Casual\* - comfortable walking shoes

12:00 Meet in the hotel lobby

12:15 Tapas Lunch and walking tour

15:00 Guests will make their own way back to the hotel



### **19:00 – 22:00 Pre-conference dinner**

#### **Description**

Situated in Cava Baja, this much loved 17th-century inn offers a modern version of the earthy grilled cuisine that fed the stonemasons who built the building's thick walls. Within a trio of dining rooms whose textured plaster and old stonework are reminiscent of Old Castile, you will enjoy a menu that focuses on a

time-honoured speciality -- roasted baby lamb. Many of the chairs have brass plaques bearing the names of famous patrons.

**Location** Posada de la Villa

**Attendees** All delegates and their accompanying guests

**Dress Code** Smart casual\*

19:00 Meet in the hotel lobby

19:15 Coaches leave hotel

22:00 Dinner ends and coaches leave Posada de la Villa

### **Sunday, 20 October**

---

#### **09:30 – 10:00 New members meeting**

**Location** TBC

**Attendees** New members or anyone who has not attended a conference before

**Dress Code** Business attire\*

#### **10:00 – 12:00 Management Board meeting**

**Location** TBC

**Attendees** MSI board members and Area Representatives only

**Dress Code** Business attire\*

#### **12:00 – 17:00 Specialist Interest Group meetings**

**Location** TBC

**Attendees** All delegates

**Dress Code** Business attire\*

For more information on the Specialist Interest Group meetings, please refer to the meeting agenda.



### **19:00 – 22:00 Welcome Dinner**

#### **Description**

Join us for our welcome dinner at *La Pesquera* and enjoy the flavours of the Mediterranean in this restaurant in the purest Andalusian style. The venue was built over 30 years ago in the neoclassic style of Toledo's old houses.

**Location** La Pesquera  
**Attendees** All delegates and their guests  
**Dress Code** Formal\* (e.g. jackets and ties and dresses)

19:00 Meet in the hotel lobby  
19:15 Coaches leave the hotel  
22:00 Dinner concludes and coaches take us back to the hotel

### **Monday, 21 October**

---

### **08:45 – 16:15 MSI International Conference 2019**

**Location** TBC  
**Attendees** All delegates  
**Dress Code** Business attire\*

For more information on the business sessions, please refer to the meeting agenda.

### **10:00 – 15:00 Accompanying Persons' Day Trip**

#### **Description**

Listen, touch, dance, understand, enjoy, and get lost in the rhythm and grace of flamenco. The workshop will teach you the basics of Spain's most celebrated dance in a relaxed and fun environment. Flamenco expresses the happiness of living and communicates feelings through rhythm. After the workshop there will be drinks overlooking the Royal Palace followed by a Spanish lunch. Enjoy this wonderful group activity that will put a spring in your step for the rest of the day!

**Attendees** All accompanying guests  
**Dress Code** Casual\* - comfortable walking shoes are recommended

10:00 Meet in the hotel lobby  
10:15 Coaches leave  
15:00 Coaches return to the hotel

### **19:00 – 22:00 Dinner at the Casino de Madrid**

#### **Description**

Our dinner venue for the evening is the Casino de Madrid, an exclusive members' club in the heart of Madrid. The combination of a beautiful, historical building, food provided by two star Michelin chef, Paco Roncero and surprise entertainment will make for a truly memorable evening.



**Location** Casino de Madrid  
**Attendees** All delegates and their accompanying guests  
**Dress Code** Black tie\*

19:00 Meet in the hotel lobby  
19:15 Coaches leave hotel  
22:00 Dinner ends and coaches leave Casino de Madrid

## **Tuesday, 22 October**

---

### **08:30 – 13:40 MSI International Conference 2019**

**Location** TBC  
**Attendees** All delegates  
**Dress Code** Business attire\*

For more information on the business sessions, please refer to the meeting agenda.

[\\*View our dress code for a little guidance.](#)